



CITY OF COSTA MESA

Agenda Report

77 Fair Drive
Costa Mesa, CA 92626

File #: 23-1068

Meeting Date: 6/6/2023

TITLE:

REQUEST TO CANCEL THE REGULAR CITY COUNCIL MEETING OF JULY 5, 2023

DEPARTMENT: CITY MANAGER'S OFFICE/CITY CLERK DIVISION

PRESENTED BY: BRENDA GREEN, CITY CLERK

CONTACT INFORMATION: BRENDA GREEN, CITY CLERK, (714) 754-5221

RECOMMENDATION:

Staff recommends the City Council cancel the regular meeting of Wednesday, July 5th, 2023.

BACKGROUND:

The City conducts regularly scheduled City Council meetings on the first and third Tuesday of the month. The July 4th City Council meeting falls on a City observed holiday resulting in City Hall closure. When the day for any regular meetings falls on a holiday, the Costa Mesa Municipal Code states the meeting shall be held at the same hour and place on the next succeeding day, or such other time as designated by the City Council.

ANALYSIS:

The City Council has the legal authority to establish meeting dates and times and to cancel or reschedule such meetings with proper public notice. Canceling the July 5th meeting in advance allows staff enough time to place items on the June 20th or the July 18th City Council meeting agendas.

ALTERNATIVES:

City Council may choose to call for a Special Meeting on another date in July, or hold a meeting on July 5, 2023. However, staff have no agenda items to bring forth for City Council review or approval on July 5th at this time.

FISCAL REVIEW:

There is no fiscal impact to approving this item.

LEGAL REVIEW:

The City Attorney's Office has reviewed the report and approved as to form.

CITY COUNCIL GOALS AND PRIORITIES:

This item is administrative in nature.

CONCLUSION:

Staff recommends the City Council cancel the regular meeting of Wednesday, July 5th, 2023.